

How to add users to a group

Wednesday, August 25, 2021 11:04 AM

Problem:

How do we add users to a user group in Elation?

Resolution:

1. Navigate to the configuration tab
2. On the left side panel click on **group related options**
3. On the middle ribbon select **assign users to groups**
4. Click on the user name on the left side
5. Select the admin group from the panel in the middle

